Lynnville Town Council-Park May 19, 2020 Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

NEW BUSINESS:

Streets and Road Inventory Update
Request for yard – Rainey – Rachel ***Tabled 3/17/2020
Water line and electric repairs
Eagle Scout project

REPORTS:

- J. William Bruner, Attorney
 - Lynnville Park farm land update
 - -Update Arflack

Lauri Stockus, Clerk-Treasurer Sarah Kolley, Park Don McVey, Park Advisor Brett Kruse, Park Advisor Doris Horn, Rachel Titzer

ADJOURNMENT

NEXT MEETING: June 1, 2020 @ Town Hall - 6:00pm

ANY AND ALL BUSINESS TO PROPERLY COME BEFORE THE LYNNVILLE TOWN COUNCIL

May 19,2020

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Town of Lynnville-Park May 19, 2020

Present:

Stacy Tevault, Rachel Titzer, Doris Horn, Lauri Stockus, J. William Bruner, Brett Kruse, Don McVey

Call to order

Moment of Silence - Pledge of Allegiance

Approve Minutes: Stacy states that there are not any minutes because we did not have a Park Board meeting last month due to the Coronavirus pandemic. She also states that at this Park Board meeting we will be taking care of some Town Council issues as well.

Town Business:

Streets and roads inventory update. Mr. Bruner and Lauri converse about funding of MVH (Motor Vehicle Highway) and LRS(Local Roads and Streets) monies and how it can be used. Lauri states that MVH money can only be used on the roads that the town of Lynnville maintains and that is why we need to update the Town of Lynnville streets and roads inventory with INDOT. It is discussed that the Lynnville Park streets and roads are to be included in the inventory according to the State Board of Accounts and INDOT. Lauri informs the Town Council to have these streets and roads added to our inventory each road must be read aloud in open forum and recorded in written minutes and then sent to the proper channels. Stacy now reads the list of streets and roads be included in Town of Lynnville's roads and street inventory. ** A full copy of this document is attached to these minutes along with maps indicating each road and street.** Stacy entertains a motion to add these streets and roads as presented to the streets and roads inventory of the Town of Lynnville. Rachel makes the motion to approve the streets and roads inventory for the Town of Lynnville as presented. Doris seconds the motion. All in favor. Motion Carries.

New Business:

Request for yard for Rainey – tabled from previous park board meeting. Rachel Titzer drove to the property in question and observed it. Mr. Raney is only requesting 5 feet to offset what is being taken by Tecumseh trail. Rachel states that she has no problem with giving Mr. Raney the 5 feet that he asks for, Stacy agrees that she has no problem giving the 5 feet that Mr. Raney asks for. Doris states that it does not matter to her. Stacy entertains a motion to allow Mr. David Rainey 5 feet of additional yard on the west side of his lease property to help remedy the trail coming through. Rachel makes the motion to allow Mr. Rainy to acquire an additional five feet of lease property on the West side the length of his current the property. Doris seconds the motion. All in favor. Motion Carries.

Water lines and electrical repairs at Lynnville Park. Stacy states that the electric work would be done by TMI Contractors who submitted a bid on April 6, 2020. Doris states the quote from TMI Contractor is for the complete projects, changing all water electric and water electric sewer hookups from 30-amp to 50-amp hookups. This also includes extra lighting and receptacles at recreation building and additional outlets at this shelter house. The estimate from TMI contractors is \$17,951.00. Per Doris, this estimate also includes several other smaller projects that need to be done as mentioned in discussion with board advisors. Excluded from pricing is any underground wire that is damaged, and needs replaced. Next Stacy moves on to the water line and update. Estimates were given by Wilcox Earthworks in two sections. Section A has an estimate of \$17,069.37. Section B, the estimate is for \$15,950. Stacy

discusses that she thinks the money is there, especially with lease money coming in to do the needed updates to the park/campground facility electrical and water lines. Doris is worried if the Park Board does not decide to do the updates needed in a timely fashion something is going to go wrong and then in Lynnville Park could face a lawsuit. Lauri states that is important to mention on the recorded minutes that the Town of Lynnville will to an additional appropriation for of the updates needed to Lynnville Park electrical and water lines. Stacy entertains a motion for the TMI Contractors bid of \$17,951.00, excluding the above-mentioned scenarios, to do all the mentioned electrical contacting work. Doris makes the motion to accept the estimates for updates on the water lines and electrical by TMI Contractor for \$17,951.00 at Lynnville Park. Rachel seconds the motion. All in favor. Motion Carries.

Next Stacy entertains a motion for an additional appropriation and approval for Wilcox earthworks to update the water lines listed in section A in the amount of \$17,069.37 as well as section B for \$15,950.00 (these original bids were from 2019, however, Rachel contacted Wilcox earthworks and they assured her that those prices are still the same.) Doris make the motion to allow Wilcox earthworks to come in and do the updates to the water lines as listed for Lynnville Park.

Doris makes a motion to apply for additional appropriation in the amount of \$50,970.37 for the updates on water lines and electric at Lynnville Park. Rachel seconds the motion. All in favor. Motion Carries.

Eagle Scout:

Dillon Robbins is here tonight to discuss projects they would be able to do at Lynnville Park. Rachel said she spoke with Dillon a couple weeks ago about building a sand box for the playground area. There is already another Eagle Scout working on the playground area. Rachel was informed the Eagle Scouts are not allowed to work in the same areas and need to have projects separated. Rachel would like to propose a project of building wooden platforms for large canvas tents which hold 6-8 people. Being on platforms would help avoid moisture and build the platform big enough for room for seating. Rachel would like to have 2 platforms built to start. Stacy mentioned the Lynnville Park would be paying for the supplies for this project and the Eagle Scout would be doing the work. Rachel agreed to be the contact for Dillon on this project. Doris makes a motion to allow Dillon Robbins to work with Rachel Titzer on building camping platforms at Lynnville Park. Rachel seconds the motion. All in favor. Motion carries.

Rachel called on Miranda to explain a second proposed project. Miranda explains one of the previous Eagle Scout projects was mapping the trails in Lynnville Park. When this project was completed the Eagle, Scout had made pamphlets and a large scale map 36x45. The proposed project would be to build an outdoor box frame to display the map at the trail head.

Mr. Bruner, Attorney:

The first update Mr. Bruner presents is in reference to the Lynnville Park farmland. At this time, the only appraisal available is from Mr. Huntsman dated 2011. When Lauri contacted Mr. Huntsman for an appraisal, she was sent a copy of the same appraisal from 2011. Everyone agrees that business appraisals are only good for 12 months and this appraisal is nearly 10 years old. Even if Mr. Huntsman decides the fate years and are still accurate it, he must still go through the appraisal and at a bowl of the existing dates to reflect 2020. Mr. Bruner will be in contact with Mr. Huntsman. As Mr. Bruner indicated at the last Lynnville Town council meeting on May 5, 2020, he has been in contact with another gentleman and to do in appraisal, name unintelligible. As of this meeting Mr. Bruner feels that the appraisal from the other gentleman is not going to work. In short, Mr. Bruner is still awaiting appraisals on the farmland.

Next to Mr. Bruner brings up the situation with the Arflack lease. Mr. Bruner has since the person residing at the Arflack lease property a notice of termination of lease which also asked them to come to this meeting of the Lynnville Park board, however he thinks that he put in the notice that the meeting takes place and 6:00 PM instead of 530 PM. At this point several board members make note that they saw activity at the Lease property over the past weekend. Sarah Kolley, park manager, states that after Mr. Arflack's death she had sent a message to his daughter to contact her, which they did. The person who contacted Sarah was Angela Wilson. Sarah informed Ms. Wilson that she needed a death certificate for Mr. Arflack as well as up dated lease information for the new lessees. Stacy makes a note that someone tried to pay the past due water sewer bill for the lease property using Mr. Arflack's credit card after his death. The payment was declined so there is still a remaining past due water and sewer balance in his name. Mr. Bruner stated the last time he looked an estate had not been established. It is of Mr. Bruner's opinion that if they do not have a new lease signed by the due date which is the end of July of this year that the lease be terminated.

Angela Wilson arrived to discuss Arflack lease

Stacy explained the reason Angela was asked to come to the Park Board meeting was Mark Arflack, Angela's father, had a lease with Lynnville Park in his name only. He was aware of some issues concerning Tecumseh Trail coming through the leased property. There had been some meeting with Mr. Arflack before he passed away where originally his trailer would be moved to a different lot. Then it was decided it would not have to be moved, the trail would just come right up to the back of the trail. In the last meeting he had indicated he would be moving the trailer to Chandler. The main concern today is the lease being in his name only. We have not received any documentation an estate has been set up and no death certificate has been received. Angela said she has brought Mr. Arflack's will with her today. Mr. Bruner said he would look at it, but it would have to be probated. She would need to take the will to the courthouse to be probated and be officially documented to proceed in dealing with the personal property on the leased property.

Sarah Kolley, Park Manager:

Sarah introduced a flyer of information employees are instructed to tell customers concerning rental and sanitation guidelines for reopening of Lynnville Park due to COVID-19. **flyer included**

Sarah turned in a list of lessee violation complaints Doris had taken pictures of the properties but had not sent pictures yet. Doris said she does not have pictures because everything is still shut down so she cannot get in to get pictures developed. Lauri informed Doris she does not need to take them anywhere to get developed. Pictures can be emailed to Town because we have the technology to print them. This will save time and money. All Town Council members agreed, going forward this would be easier and better to have all information centralized.

There are property insurance issues for 2 Lessees. The first lessee has not provided any proof of insurance since 2017. Every time Sarah asked for the information, she was told the lessee's insurance agent was sending it, but it has never been received. Stacy let Sarah know she could reach out to LNB to get this information if the lessee is on the LNB list.

The second lessee only has renter's insurance on content personal property but not on structure personal property. Without have the structure covered, if the property were to catch fire or destroyed in someway the demolition and removal of the structure would not be covered. Stacy said she would call the insurance company to make sure the proper coverage is obtained.

There are 2 lessees with more than 1 residence for same household. There are some lessee's with more than 1 lease which is allowed but these lessees have more than 1 home. Sub-leasing is prohibited

according to lease agreement. Stacy wanted to clarify the properties are all leased in the same name. Sarah said the first lessee does have all the properties leased in the same name. The second lessee has one in their name and the other is in mother's name. The mother passed away last year, and the lessee has been cleaning and fixing up the residence on mother's lease to move into it. The properties are across the street from each other.

Concerning the first lessee, Stacy would like to go back into minutes to see if there are any records of why this was allowed or if permission was ever obtained from the Park Board to allow one lessee to have more than one residence. She would like more information before making any decisions on this matter. Since this lease has been this way for many years there may be a reason this was allowed.

There is an issue on the North side of the lake where there are 2 lots, one in the husband's name and the other in the wife's name. The issue is the residence was placed in the middle of the property line straddling both lots. Stacy confirms there is only one residence on 2 lots. Sarah said yes. Stacy stated there is no reason to address it at this time. He has one lot; she has one lot and there is only one residence so this is not an issue at this time.

Byers has been called to service all the A/C units. An appointment has not been made yet.

Helms was supposed to have come this morning to give estimate on work but with all the rain they have not been able to make it yet. They said they would be out to give estimates on next day it is not raining.

John will be getting the speed bumps installed as soon as he is able. New fastening pins need to be purchased because pins were bent when taken out for road to be repaved. Metzger said to contact the company the speed bumps were purchased from to get new pins. John would like someone from the Board to use spray paint to mark where the speed bumps should be placed from Hwy 68 to Park office.

Pricing for kayak rental still needs to be discussed and decided.

Doris is supposed to come out to look at Kolley and Shiller's properties and take pictures to see if some of the hill at the lake can be graded.

Don McVey has requested a refund for rock he put down going to boat ramp on North side of lake. Stacy let him know he would need to turn in a receipt to get reimbursement.

The restroom on North side of lake is in bad shape. Some of the residence painted it last year but it is at the point it should be demolished. The Park Board is all in agreement to have the building demolished.

Received some information concerning termination of services from old credit card company. Termination letter and early cancellation fee. Stacy lets Sarah know to forward that information to the Clerk Treasurer's office to look over and handle. Doris asked how much they told Sarah the early termination fee was going to cost. Sarah replied she was told it would be \$350. Lauri informed Sarah they had already handled this issue. There would be no early termination fee and we would be out of contract at end of month.

Rachel let Sarah know North Friendship Church donated flowers to plant at Lynnville Park. Rachel let her know it would probably by the weekend before she would be able to drop them off.

Discussion about the boats speeding at Lynnville Lake. Stacy said if an employee or any visitor sees a boat speeding, take a picture/video or encourage visitors to take picture/video to send to Park employee. Boat registration can be posted in Park office and the people breaking rules will be banned. This applies to any rules being broken. Until there are consequences enforced for breaking Park rules people will continue to break them. Stacy also let Sarah know EVERY visitor, EVERY time needs to be told Lynnville Lake is a NO SWIMMING, NO WAKE lake and if you are caught you will not be allowed back on the water. Even if it is not possible to get a picture/video a partial registration number and description of boat can be reported to Park employee. Boats are registered upon entrance to the park which includes description and registration number so gatekeeper can look up information to identify person causing the issue.

Stacy Tevault:

Stacy presented estimates for a couple of pieces of large commercial grade playground equipment for Capital Improvement Plan. There was some discussion on having the playground moved from current area to area next to Recreational Building.

Stacy said she has been informed somebody in Meade Valley has been cutting down trees without permission. She does not know who is cutting down the trees but would like Sarah to check into this issue. After some discussion it was determined the lessee cutting down the trees did in fact have permission to do so.

Doris said when she was walking through Meade Valley, she saw several dead trees. Doris thinks the town should actually have some of the dead trees taken down before a limb falls and someone gets hurt. Stacy said she thinks it would be a good idea to have Whitledge Tree Service come in to flag the trees they think need to be taken down.

Rachel Titzer:

Rachel said she would like Sarah to take pictures of the property each time leases are transferred. The pictures should be dated and kept in the file. Having the pictures also acts as documentation if someone adds structures without permission or any other lease violation.

Doris Horn:

Doris said she called about getting electrical work done. She was told it would take about 6 weeks to get pedestals. Once those come in, they can start work on each camp site individually.

Went to Meade Valley with Doug Wilcox to discuss the standing water and ways to help this problem. With Tecumseh Trail coming through this area needs work to get it dried out. This may involve ditching and cleaning/repair culverts. There is one area near the Arflack property where there is an exposed pipe which is part of the sewer system. This piece of pipe should not be exposed and needs a load of dirt brought in to replace all the dirt that has been washed away. Doris said Wilcox would put some estimates together for this work. Doris also said she would get some other companies to get estimates for this work since it will be an expensive job.

Doris said she spoke with Mary Bachmeier about some work she would like to do on her leased property. Doris said Mary wants to dig out some of the dirt, cut it over to prevent dirt from washing away from under the house. Put railroad ties and riprap up as a retaining wall to make area flat. Doris said she would have to take pictures then Mary would need to come before the Town Council before work can be done. Stacy said she worries that this type of work changes the lay of the ground and the

flow of the water way. Brett raised concerns about taking away dirt from around the house may compromise the support of the house. Rachel asks if it would be better if she brought dirt in instead of moving the dirt that is already there. Discussion concerning past issues with the property between Council members and advisors. Leaning towards bringing extra dirt in and not moving existing dirt. Before a decision can be made Mary would still need to bring pictures and plan of exactly what she wants to get done to present to the Council.

Stacy asked Doris if she got the contact information for the lessee with 7 dogs. There have been several complaints about the dogs barking all hours of the day. Also having more than 2 household pets without approval is against the Lynnville Lease Agreement. Doris said she did get the information. Doris also said according to County Ordinance residence are only allowed 3 pets per household. This resident also brought in a pole barn without getting approval from the Town Council or the Park Board. This resident also did not get permits from the county to have the structure brought onto the property. Per the County structures are supposed to be 6 feet from property line and this structure was placed right on the property line which is another violation of the lease. They also have a boat on the property and 4 trucks and camper shell. Doris said she feels the property is looking cluttered and messy so the lessee should receive a cleanup notice.

Doris said she would like to have 2 or 3 each of commercial coin-operated washer and dryers. She asked Don if he would get some pricing for the building, washer, and dryers from a couple of companies. Don said he has a contact that could help him.

Doris also said one of the park trucks has been inoperable for quite some time. She said there also should be a decision on if they want to get rid of it or get it fixed. Until a decision is made the truck should be taken off the insurance policy. Stacy said until we get rid of the truck it should stay on the insurance policy incase someone were to use the truck around the park. They still do use it from time to time when picking up fallen limbs and tree branches.

Doris would also like to get some extra oars and life jacket for boat rentals by next year. Sarah did say the rental boats have been repaired and able to be rented when the park decides to start boat rentals back up.

Don McVey:

Don said Doris had asked him to look into pricing for side-by-side and a boat for the park. He is still waiting on estimates from a couple of companies. He said he should have the information by the next Park Board meeting. Doris said Lynnville Park would be applying for a grant with USDA for these purchases. The boat would be used to patrol Lynnville Lake to help catch people violating park rules. The fire department could also use the boat if they needed to do water rescues. There was some discussion on size and type of boat. Don will talk to dealer and fire department to figure out what is best for the park's needs. Rachel asked Don if he had talked to John about the side-by-side yet. Don said he had not talked to him yet but since he would be the one using it he most he would get in touch with John to make sure it fit his needs at the park.

Brett Kruse: Has nothing to add

Stacy entertains a motion to adjourn the meeting. Doris makes the motion to adjourn. Rachel seconded. All in favor. Meeting is adjourned.

Next Meeting: June 1, 2020, 6:00pm at Lynnville Town Hall

Lynnville Town Council:

President

Council Member

Council Member

Attest:

Clerk-Treasurer



Indiana Department of Transportation Office of Asset Management and Road Inventory

Mileage Certification Change Request

Date of Submittal:	
County Name:	Warrick City/Town Name: Lynnville
Name of Office and Title:	Town of Lynnville - Clerk-Treasurer
Address:	207 Main St P.C. Box 99
City:	Lynnville
State:	IN ZIP Code: 47619
Telephone:	812-922-5111 Fax: 812-922-3264
Email:	town of lynnville @ frontier : com
Please check one of the following: Before we can make any items 1-4. If you only have	No, we will not have any changes Yes, we have changes changes, you MUST include items 1-3 for each submission. For annexations with mileage changes, you MUST include an annexation with no changes to mileage, item 4 is all you need to submit.
Before we can make any items 1-4. If you only hav	The an annexation with no changes to mileage, item 4 is all you need to submit. Copy of a current (scaled) map(s) depicting the roads that need added and/or removed OR a shapefile or file
	geodatabase. If none of these are available, provide a copy of measurable (Scaled) plats depicting the roads that need added/removed.
2.)	Copy of meeting minutes at which a governing body accepted the roads into your system. If unavailable, please provide a letter stating the acceptance of the roads signed by an elected official. An example acceptance letter is available if needed.
3.)	X A list of each road and its requested mileage.
4.)	Copy of annexation ordinance (s) establishing the new corporate limits along with a shapefile and/or file geodatabase of the correct corporate limits. If a shapefile is not available provide a drawing of the correct corporate limits on a scaled map.
Note: Please keep us curi	rent with your corporation boundaries whether or not there are roads involved.

https://indot.maps.arcgis.com/apps/webappviewer/index.html?id=df731deeaa704512923b7732ed3ddad2

If you need a current copy of INDOT's inventory for your jurisdiction or if you have any questions regarding information being requested, please contact Andrew Acuff by email at aacuff@indot.in.gov or by phone at (317) 233-1059.

For a Mail submission, please return this completed form and all submissions to:

INDOT/Office of Asset Management and Road Inventory

Andrew Acuff

100 N Senate Ave (IGCN) - Rm 955 PL

Indianapolis, IN 46204

For an Electronic submission, please email this completed form and all submissions to: aacuff@indot.in.gov

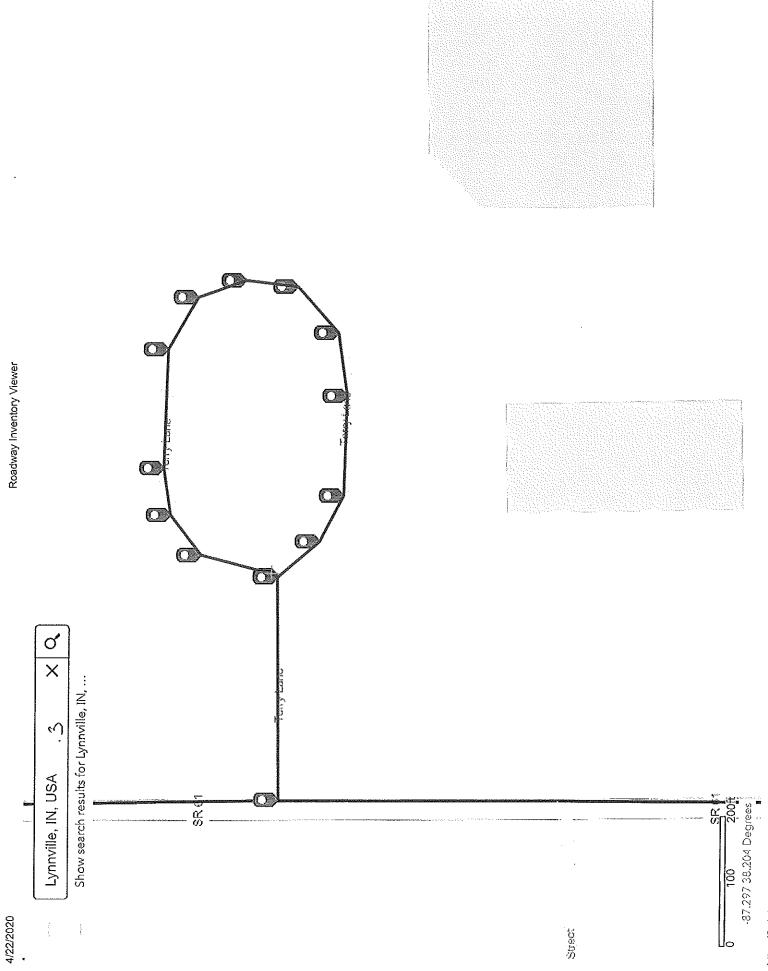
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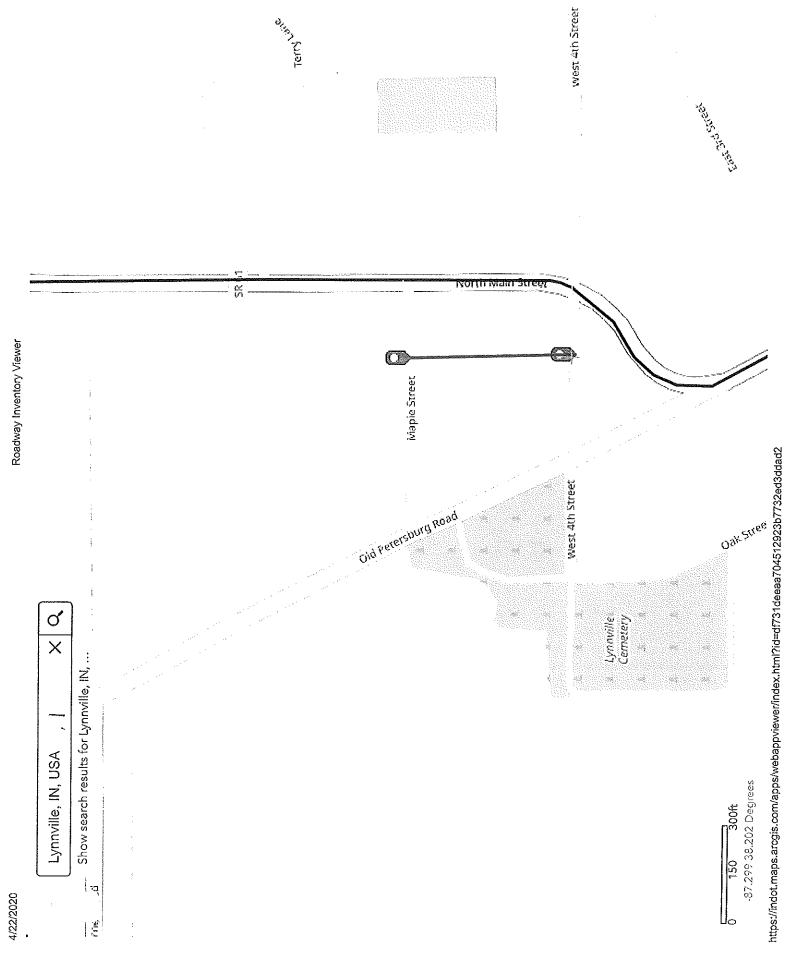
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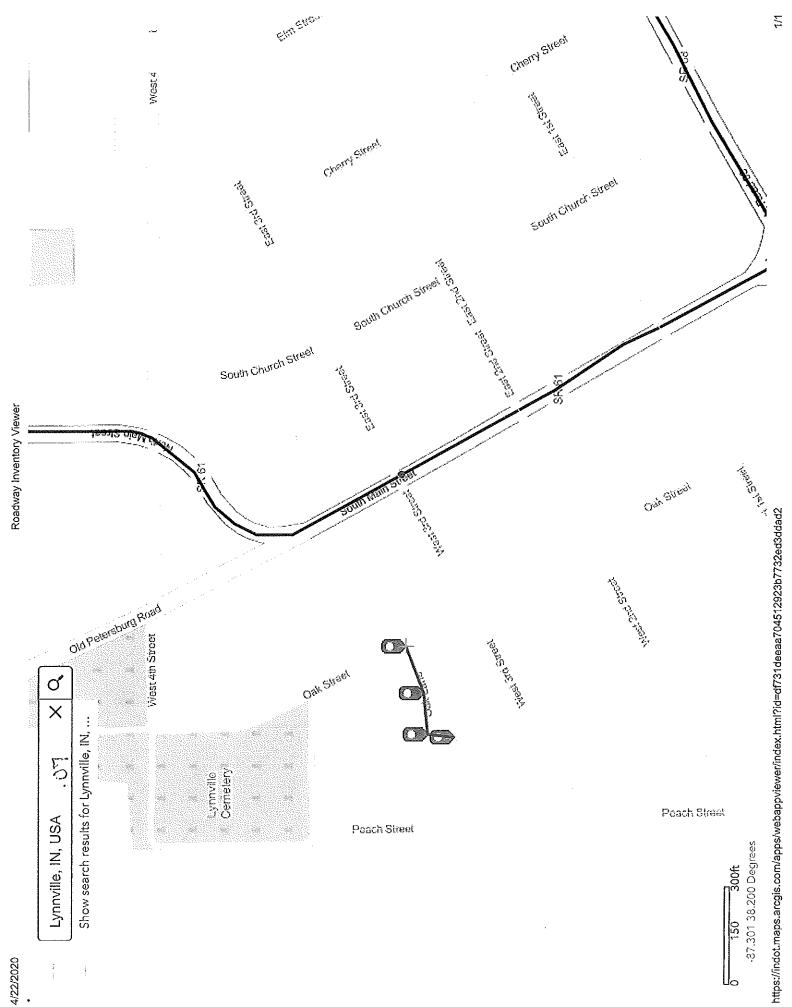
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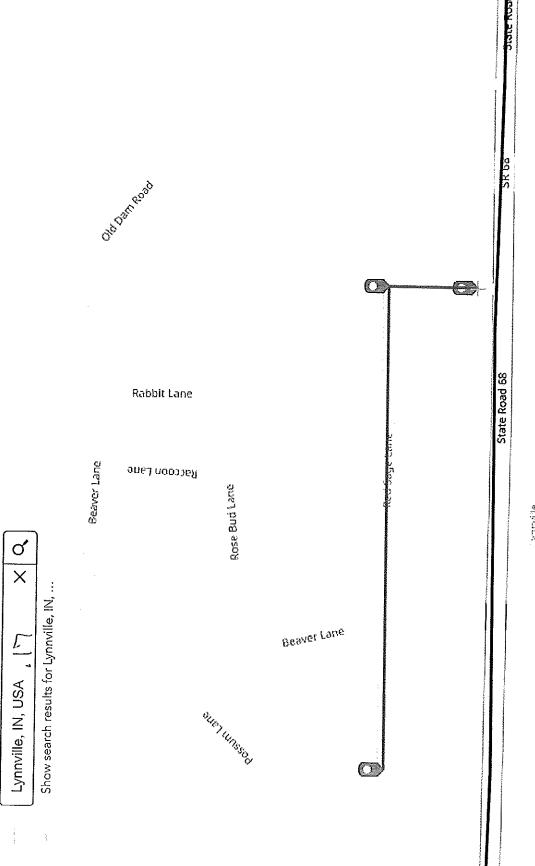
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SUCTURES OF

4/22/2020

ordinance no. <u>2013</u> - 2

AN ORDINANCE ACCEPTING THE STREETS AT LYNN RIDGE ESTATES SUBDIVISION, PHASE II FOR MAINTENANCE BY THE TOWN OF LYNNVILLE

WHEREAS, the Town Council of the Town of Lynnville, has heretofore approved the plans for the subdivision at Lynn Ridge Estates Subdivision, Phase II, hereinafter called LYNN RIDGE, and

WHEREAS, Randall Pemberton has now requested the Town accept the streets at Lynn Ridge for maintenance, and

WHEREAS, the Town Council is satisfied that the streets in Lynn Ridge have been constructed in accordance with the plans approved by the Board of County Commissioners, now therefore

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LYNNVILLE, as follows:

SECTION I

The streets in Lynn Ridge are hereby accepted by the Town Of Lynnville for maintenance.

Passed and adopted by the Town Council of the Town of Lynnville, Indiana, this

<u>3ncl</u> day of December, 2013.

Liesident

Member

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Clerk-Treasurer

ORDINANCE NO. 2016-7

AN ORDINANCE TO ESTABLISHING SPEED LIMITS IN LYNN RIDGE ESTATES SUBDIVISION PHASE I

WHEREAS, The Town Council of the Town of Lynnville, Indiana has determined that the maximum speed permitted under IC 9-21-5, et seq. are greater than reasonable and safe under the conditions found to exist on the streets in the Lynn Ridge Estates Subdivision Phase I, the plat thereof being recorded as instrument number 2001R-015202 on December 17, 2004 in the Office of the Recorder of Warrick County, Indiana, an urban district,

WHEREAS Lynn Ridge Estates Subdivision Phase I is with the boundaries of the Town of Lynnville, and the streets therein have been accepted for maintenance by the Town of Lynnville,

WHEREAS the Town Council has the authority to decrease the speed limit on the streets located within the Lynn Ridge Estates Subdivision Phase I to not less than twenty-five (25) miles per hour without an engineering and traffic study, pursuant to IC 9-21-5-6(a)(5)(b), and

WHEREAS the Town Council declares that a reasonable and safe speed for Lynn Ridge Estates Subdivision Phase I is twenty-five (25) miles per hour,

NOW BE IT ORDAINED by the Town Council of the Town of Lynnville, Indiana, as follows:

SECTION I

It shall be unlawful for any person to drive a vehicle on or across the streets in the Lynn Ridge Estate Subdivision Phase I, to wit: Lynn Ridge Circle, at a speed greater than twenty-five (25) miles per hour.

SECTION II

Any person violating the provisions of this Ordinance shall be fined not more than Five-Hundred Dollars (\$500).

SECTION III

In the event any section, clause, part or provision of this Ordinance or the application thereof to any person or circumstance shall be held invalid, all other provisions and applications shall be valid and continue in effect, it being the intent of the Town Council that all provisions

and applications of this Ordinance shall be effective notwithstanding any partial invalidity.

SECTION IV

This Ordinance shall become effective upon being published in the manner prescribed by IC 5-3-1 and the speed zone being properly signed.

President, Doris Horn

Member Effic Erwin

Member, Stacy Tevault

ATTEST:

Clerk Treasurer, Sheridan Jones

